

**Minutes of a Meeting of the Concordia Council on Student Life**  
**Held on**  
**November 14, 1997 at 10:00am Hall 762**

**Present:** Mr. R. Côté, Chair, Ms J. Hackett, secretary, Dr. S.M. Graub, Ms. J. Brathwaite, Ms A. Kerby, Ms C. Hughes, Ms A. Ghadban, Prof. B. Barbieri, Ms C. Blackwood, Ms C. Cogger, Mr. J. Edwards, Mr. D. Hinton, Ms T. Ryan, Ms M. West, Mr. B. Barua, Ms K. Hedrich, Ms L. Lipscombe, Ms L. Toscano,

**Absent with Regrets:** Mr. Zarins, Mr. A. Feldman, Mr. W. Kennedy, Ms C. Boujaklian, Mr. R. MacIver, Mr. M. Bujold

**Delegates:** Ms A. Siano replaced Ms N. Torbit, Ms I. Sendek replaced Dr. Bonin, Ms C. Hedrich replaced Ms A. Vroom

**Guests:** Ms G. Paneta

**1. APPROVAL OF AGENDA**

A motion to approve the agenda was made by Ms. Cogger and seconded by Professor Barbieri. The motion was carried.

**2. REMARKS FROM THE CHAIR**

Mr. Côté welcomed Ms J. Brathwaite to Council. Ms Brathwaite is the Acting Director of Financial Aid and will be joining the Student Services Directorate and CCSL in that capacity.

Mr. Côté informed Council that Mr. Feldman was absent from the meeting because he is the new proud father of Emily Ruth. Council sends their best wishes to Mr. Feldman and his family.

The Launching of the Capital Campaign held at the Loyola was a great success. Mr. Côté acknowledged the tremendous support received from students, faculty and staff to date. Professor Barbieri took the opportunity to congratulate the two student hosts of the event. They did an outstanding job and were wonderful ambassadors for the University.

Mr. Côté asked Council if there were any objections if the CCSL meetings were to be recorded. As there were no objections, it was agreed that future meetings would be recorded.

**3. APPROVAL OF MINUTES OF OCTOBER 17, 1997**

Professor Barbieri felt that his opposition to the motion on page 6 of the minutes should appear earlier in the sequence of events. He asked that this statement follow the motion to amend the resolution on Page 5. Mr. Côté agreed. A motion to approve the minutes as amended was made by Ms Hughes, seconded by Ms Ryan.

*The motion was passed with 9 in favour, 2 abstentions, 0 opposed.*

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **a) Provisional Swap Agreement**

Mr. Côté informed Council that an agreement had been reached between the University and CSU concerning the Provisional Swap Agreement. This agreement closely resembled the original document tabled by Ms Aldworth. With respect to the resolution tabled at the last CCSL meeting, it was agreed that as the original movers were not present, it would be advisable to leave the motion "tabled".

**b) Student Representation on the Revitalization of Loyola Task Force**  
Ms Cogger distributed the motion concerning the student representation on the Task Force. As Mr. Feldman was not present, she agreed to speak to the motion. The motion basically asked that Council request the Office of the Rector to amend the composition of the Task Force to include an additional student. This student would be recommended by the CSU. The motion was moved by Ms Cogger and seconded by Ms Ryan. A discussion ensued. Ms Kerby felt that as the Task Force was well into the final phase of their work and that as a report was to be issued before Christmas, it would be problematic for a student to catch up in such a short period of time. She agreed in principle with the request but felt the timing was wrong. Council was basically in agreement. It was suggested by Professor Barbieri that the motion could be withdrawn rather than voting on it. As the mover was not present, Ms. Cogger and Ms Ryan both agreed to withdraw the motion.

#### **5. REPORTS**

##### **a) Student Accounts**

Ms Hedrich, Manager of Student Accounts, distributed the Accounts Booklet to Council. She referred Council to page 10 which outlined the services offered as well as office locations and hours of operation. She indicated that this booklet was available on the web site. It was noted that an up-to-date statement of account was also available on the web. She explained that although tightened budgets have resulted in fewer statements being mailed to students, the information is available elsewhere and students are expected to make payments according to the deadlines. An information kiosk on Student Accounts is hoped to be installed at the Loyola Campus in the next few months. Although there are terminals at Loyola for students to access information, Ms Ghadban asked whether a phone line to student accounts might be installed for quicker and more efficient service for Loyola students. Ms Hedrich said that might be a possible solution. Ms Hedrich took the opportunity to explain to Council the importance of student associations meeting with her office whenever a new fee is being implemented. In this way, problems can be averted when both parties are aware of the deadlines or restrictions that may affect the implementation procedure. The timing of the implementation is essential to properly advertise this information to the students. Mr. Côté thanked Ms Hedrich for a most informative presentation.

##### **b) Multiculturalism Project**

Ms Kerby informed Council this project began out of a report on graduate students. The University desired more representation in the graduate level from the native and black communities. In order to achieve this, it was felt to best start at the undergraduate level. This project which was under Dr. Boisvert, is being administered by Advocacy and Support Services. Mr. David MacKenzie, a former Concordia student was hired in August 97 as Project Consultant - Multiculturalism. Mr. MacKenzie has been hard at work putting together a comprehensive plan of action.



The objectives are clear - the recruitment of black students on the undergraduate and graduate level as well as increasing the visibility and outreach of Concordia in the black communities. Ms Kerby noted that with our flourishing Native Centre, Concordia has a strong foundation in the native communities. Ms Kerby informed Council she will report back in the Spring on the results of this new and exciting project. Mr. Côté thanked Ms Kerby for the informative briefing.

## 6. ITEMS OF INFORMATION

Ms Lipscombe announced that the 8th annual Concordia Book Sale was scheduled for next week on the Mezzanine and as usual there would be some excellent buys.

Ms Lipscombe also informed Council that they were officially on the world wide web. Students could access their course information and information on the required books with their Concordia student id. Ms Cathy Hedrich questioned the aspect of confidentiality. Ms Lipscombe said access was limited to the courses a student is registered for. There was no information available on names, address, etc. It was pointed out however that access to a student's course schedule gives you information on their whereabouts. As access to an i.d card number can be relatively easy, Council felt strongly that the additional precaution of a personal pin number would be advisable. This is the system in place for access to CARL. Ms Lipscombe agreed with the concerns expressed and would look into the addition of a pin number to the access procedure.

Ms Cindy Hedrich informed Council that although Homecoming 97 is over, work has begun on Homecoming 98. The goal of Alumni Affairs is to involve the entire university community in this venture. The community's input is desired and important.

Ms Brathwaite informed Council that the deadline for the In-Course Bursaries is December 1, 1997. The average amount of a bursary is \$800.00. Students will be approaching faculty and staff for letters of reference. Decisions will be made by the end of January 98.

Mr. Hinton asked up for an update on the clock and lighting situation on the SGW Campus. Mr. Côté said he would send a letter to the person responsible to deal with this issue.

Ms Cogger announced that the Student Bill of Rights had been approved at the CSU Council meeting. She will forward a copy to the members to read before discussion at the December CCSL meeting. She welcomed any feedback on this document.

Ms Toscano informed Council that Registrar's has a Welcome Centre for potential students. She encouraged Council to send any information, brochures, etc they would like to share.

Ms Ghadban questioned whether Council felt there was too much "paper" distributed at the CCSL meetings. There seemed to be a lot of duplication of information at each meeting. After a lengthy discussion it was agreed that the written Director's report would be twice a year in November and March. The Directors were encouraged to bring a few copies of departmental flyers, brochures or information they wished to share with Council to the meeting. In that way those interested could pick up the information they wished to share with their associations. It was also decided that for

the monthly oral reports, the presenter would prepare a brief outline that would be sent out with the agenda. In that way Council would be better prepared for the question and answer period.

Mr. Edwards announced that Anthony Hoskins is the new undergraduate representative on the CCSL Special Projects Committee.

## **7. REPORT FROM THE CHAIR, MS KERBY, RECREATION & ATHLETIC BOARD**

Ms Kerby said there has been a problem with attendance of the Board members. She hoped this problem would be remedied. She informed Council that a brief was presented to the Revitalization of Loyola Committee. A copy of this document will be sent to the Chair of CCSL. There is still a vacancy for a CSU representative (student-at-large). Mr. Edwards confirmed that CSU had received this request and was in the process of looking for a representative. Ms Kerby asked if the appointment could be made before November 27 if possible.

## **8. NEW BUSINESS**

### **a) Student Rights as Partners in the University (Appendix 3)**

As the mover of this motion, Mr. Feldman, was not present at the meeting, Ms Cogger requested that the motion be tabled. Council agreed.

## **9. NEXT MEETING**

The next meeting will be December 12 at 10:00am on the Loyola Campus in AD 131.

## **10. TERMINATION OF MEETING**

A motion to terminate was made by Ms Cogger, seconded by Ms Hughes at 12:00pm.